

**Ontario Association of Agricultural Societies
Board Meeting via Zoom
November 17, 2020 at 7:30 pm**



Present: Valerie Allen, Carol Cann, Randy Creighton, Beth Howell-Vervaecke, Andrew Icton, Grace Mullen, Linda Murray, Liz O’Gorman-Smit, Heather Owens, Wayne Pfeffer, Leonard Riopel, Bart Scherpenzeel, Brian Slaughter, Glen Syme, and Doug Yeo

Staff: Vince Brennan, Kathryn Lambert

Absent: Rodger Lyster, Heather Dillon, Brenda Tipping

Guests: Mike Dupuis

Minutes

1. Call to Order at 7:30 pm sharp
2. Welcome/Introductory Comments - Brian Slaughter
Brian welcome everyone to the meeting. Brian also welcome and Introduced Andrew Icton to the Board and thanked him filling in the balance of District four’s term.
3. Appoint an Action sheet recorder – Valerie Allen
4. Around the room short updates,
5. Approval of Agenda - call for any addition items
Motion by Leonard Riopel to approve agenda as presented
Seconded by Randy Creighton
Carried Yes - 11 No - 0 Abstain – 0
6. Declaration of Conflict of Interest
7. Code of Conduct – reminder of signing
8. Approval of Minutes of October 16 & 17 2020 meeting
Motion by Doug Yeo to approve minutes as distributed for October 16 & 17
Seconded by Carol Cann
Carried Yes – 13 No – 0 Abstain - 0
9. Any Business Arising from the minutes? None
10. Review Action Sheet
Vince to send cover letter for police check to Directors
11. Board Correspondence
Letter of resignation
Letter from John Draper – that he would like to step back from looking after the websites
Emails from Ag Societies regarding funding we have received from the government
12. Committee Reports - motion for received committee reports
Motion by Valerie Allen to receive Committee Reports as reported
Seconded by Liz O’Gorman-Smit
Carried Yes 13 No 0; Abstain 0

Program Committees

- Executive

*“The OAAS is committed to providing an environment in which all persons are treated with respect and dignity.
The Designated Harassment Officers are Brenda Tipping and Doug Yeo.”*

Drafted a letter regarding a breach of our code of conduct by a Provincial Director

- OAAS Programs - no report
- Youth - no report
- Finance - no report
- Sponsorship - no report
- Governance

Recommendations: The “Youth Programs committee”, “Convention Committees (including ‘Auction’, ‘Competitions’, ‘Registration’, ‘Ambassador’, ‘Seminar and Speaker’ and ‘Convention Committees’) Terms of Reference” will be presented to the Board at the November 2020 Provincial Board Meeting, for their review, and approval.

Motion by Doug Yeo that the Board approve the “*Terms of Reference*” except for the “Convention Committees TOR” presented by the Governance Committee as amended during the meeting.

Seconded by Beth Howell - Vervaecke

Carried/ Defeated Yes 13; No 0; Abstain 0

- 13.1 - Add under the Auction– send thank you notes to our donors

Convention Committees

- Hospitality - no report
- Ambassador - no report
- Registration - no report
- Auction - no report
- Speaker and Seminar - no report
- Competitions

Motion by Liz O’Gorman-Smit that the Board approve the updated “Photography Competition” document as presented by the Competitions Committee.

Seconded by Leonard Riopel

Carried/ Defeated Yes 13; No 0; Abstain 0

Motion by Valerie Allen that the Board approve the updated competition documents as presented by the Competitions Committee.

Seconded by Heather Owens

Carried/ Defeated Yes 12; No 0; Abstain 0

ACTION: Remove Homecraft from title on website

Ad-hoc Committees

- 175th Anniversary
 - Competition rules updated to reflect virtual photo competition – electronic rather than actual photo
- Judging

13. Manager updates – Vince Brennan

- Report posted online – any questions
- Reminder – Committee Members last names must be included in all reports
- Len and Ida Patterson Award – this award takes way more of my time than it should.

I would like to recommend that the Board send a letter to the Past President’s association regarding the Len and Ida Patterson Award. I would like to set a procedure for this award that they must follow i.e. submit the updated Award notice and all information to Manager by a set date. They need to create a standard application form and provide it to Manager to be posted with the notice.

Motion by Leonard Riopel that the Board supports the Manager creating a procedure for the Past Presidents association to follow regarding the annual Len and Ida Patterson Award .

Seconded by Linda Murray

Carried/ Defeated Yes 12; No 1; Abstain 0

Motion by Doug Yeo that the OAAS approve its Manager working with OMAFRA regarding the distribution of the money the Ontario Government allotted to the Agricultural and Horticultural Societies.

Seconded by Glen Syme

Carried/ Defeated Yes 13; No 0; Abstain 0

14. Convention Administrator updates – Kathryn Lambert

Sent a report

Have a few more ideas up our sleeve and add elements of interest

15. Finance Report – Vince

- Financial update – not many changes since last month
- We applied for CEWS
- Receiving some sponsorships already
- Investments – interest is lower – We are putting the smaller GIC into a cashable GIC. Breaking other investment into two for 12 months.
- Year end Nov 30 – preparing books for auditors

16. Strategic plan review and update – Beth

Some updates at the last Board Meetings

Notes from the Breakout session are compiled for further updates to Strat Plan

Please review and let Beth know if any changes

17. Next meetings

- If nothing major comes up, we can cancel December meeting.
- If an item comes up that needs to be discussed, we can send info via email and meet in January.
- A lot of Ag Societies have meetings during that week of January 19th. Can we go earlier January 12th
- Conference call during the week prior to Convention for volunteers

18. Adjourn at 9:05 pm

December 15, January 12, 2021, Feb 9, 2021 – (out going Board meeting)
Gone Virtual Convention Feb 15-20, 2021